

Strategic Plan

Association Year

2022-2023



Tilburg, 15th of August 2022

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Preface

Study Association POLIS has been representing Organization Studies students, Since May 3rd, 1991. We, as the board of 2022-2023, feel honored to continue these efforts in the upcoming academic year. Study Association POLIS strives to stimulate members to develop themselves on a social, educational, and professional level.

Hereby, we present to you our strategic plan of the association year 2022-2023, which will serve as a guideline throughout the year. This strategic plan is the result of a comprehensive review of the current state and past years of Study Association POLIS. We have incorporated our own ideas and visions regarding development of the association, based on our own experiences and challenges such as recovering from the COVID-19 pandemic.

We feel honored to be the next board of this wonderful association and thankful to be selected by the board of 2021-2022, we hope to make them proud. We feel inspired by the experiences and accomplishments of previous boards. Furthermore, we would like to thank the board of 2021-2022 for their guidance and support over the past few months and giving us a clear image of what it entails to be a board member.

Additionally, we are thankful for the extensive efforts of our previous boards, which have provided us with .great environment and foundation to build upon. Furthermore, we would like to truly thank all our beautiful members, for their support, enthusiasm, and active participation, they make our association as it is today; a POLIS-family.

On behalf of the board of 2022-2023,

Joy'l Derix,

Chairwoman of Study Association POLIS

Summary

By mentioning students Organization Studies the board of 2022 - 2023 means bachelor students Organization Studies, bachelor students Global Management of Social Issues, (pre)-master students Organization Studies and (pre-)master students Organizing for Global Social Challenges.

First, the mission will be quoted in Dutch as it is written in the bylaws.

De missie van Studievereniging POLIS is in ‘De statuten der vereniging: POLIS’ als volgt omschreven:

“De vereniging heeft ten doel:

1. Het bevorderen van kennis- en informatie-uitwisseling tussen studenten onderling, tussen studenten en wetenschappelijk personeel en tussen studenten en personen die actief en kundig zijn op het gebied van Organisatiewetenschappen; de vereniging tracht dit doel te bereiken door het organiseren van activiteiten op studie- en ontspannings gebied met als uitgangspunt de kennis van de leden ten aanzien van Organisatiewetenschappen te verruimen.
2. Een bijdrage te leveren aan de promotie van de studierichting Organisatiewetenschappen aan de universiteit van Tilburg” (Artikel 4, pagina 1)

This translates into:

The mission of Study Association POLIS as explained in ‘The bylaws of association: POLIS’:

“The association’s goal is:

1. Promoting the knowledge and information exchange between students, between students and the academic staff, and between students and people who are active and capable in the area of Organization Studies; the association attempts to achieve this goal by organizing study-related as well as leisure activities that aim to broaden the members’ knowledge with respect to Organization Studies.
2. Contributing to the promotion of the study Organization Studies at Tilburg University.” (Paragraph 4, page 1)

The board of 2022 - 2023 formulated an appropriate vision based on the association's mission. The vision is as follows:

“Study Association POLIS is a platform that focuses on the development and enrichment of Organization Studies students on study-, professional-, and socially-oriented practices. The association aims to contribute to the personal development and integration of Organization Studies students by facilitating interaction between all layers of the association. Study Association POLIS seeks to enhance this process by stimulating involvement of Organization Studies students within the association. The association strives to stimulate engagement between Organization Studies students, between Organization Studies students and Organization Studies alumni, between Organization Studies students and the business sector, and between Organization Studies students and Tilburg University. In addition, Study Association POLIS strives to further develop organizational processes on a professional level and to encourage the social responsibility of the association and its members.”

Foundation 1: Personal Professional Development

The first foundation the board of 2022 - 2023 intends to build on is Personal Professional Development. By mentioning Personal Professional Development, the board of 2022 - 2023 strives to assist Organization Studies students by enriching their knowledge and capabilities regarding their academic career. Furthermore, the board of 2022 - 2023 strives to prepare Organization Studies students for the transition from the studies to the work field. The board of 2022 - 2023 aims to achieve this by supporting the exploration of prospective educational opportunities for Organization Studies students. The board of 2022 - 2023 divides Personal Professional Development into Educational Support and Career Orientation.

Foundation 2: Social Development

The second foundation the board of 2022 - 2023 intends to build on is Social Development. By mentioning Social Development, the board of 2022 - 2023 means to provide Organization Studies students with the opportunity to make personal connections and develop interpersonal skills while fostering inclusivity. Furthermore, the board of 2022 - 2023 seeks to facilitate and encourage participation between Organization Studies students within the association. The board of 2022 - 2023 divides Social Development into Inclusivity, Involvement, and Personal Social Development.

Foundation 3: Professionalization of the Association

The third foundation the board of 2022 - 2023 intends to build on is Professionalization of the Association. By mentioning Professionalization of the Association, the board of 2022 - 2023 means to enhance and develop internal practices of the association. In addition, the board of 2022 - 2023 aims to enhance the professional representation of the association. The board of 2022 - 2023 divides Professionalization of the Association into Process Improvement and Social Responsibility.

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Introduction

Hereby, the board of 2022 - 2023 presents the strategic plan of the association year, in which the mission of the association, the vision, the foundations and the key points of the board of 2022 - 2023 are described. This strategic plan also contains the tasks and responsibilities of the board and the different committees, and will provide guidance for the association year 2022 - 2023. By mentioning Organization Studies students the board of 2022 - 2023 means bachelor students Organization Studies, bachelor students Global Management of Social Issues, (pre)- master students Organization Studies and (pre)-master students Organizing for Global Social Challenges. The board of 2022 - 2023 will show full commitment and enthusiasm during the year in order to apply the key points of this strategic plan. By applying this, the board of 2022 - 2023 intends to let Study Association POLIS grow further into the direction of the chosen vision.

The board of 2022 - 2023 decided to continue the structure of the strategic plan which was established by previous boards. This implies the following: “The strategic plan is structured into foundations and key points. These foundations are the basis for the current and future strategic plans of Study Association POLIS. Future boards can, if necessary, make changes to the current foundations. By evaluating the strengths and weaknesses, the board can apply key points to each foundation to be able to meet the needs of the association.”

After evaluating the strengths and weaknesses of Study Association POLIS during panel sessions, different meetings and brainstorm sessions, the board of 2022 - 2023 has applied key points to each foundation. These different key points will provide guidance within this strategic plan and the association year of 2022 - 2023. The key points will present itself in the tasks and responsibilities of the board members and the different committees. The board of 2022 - 2023 is ultimately responsible for executing this strategic plan.

The structure of the strategic plan will now be described. In the first paragraph, the mission of the association, the vision, the foundations and the key points of the board of 2022 - 2023 will be described. In the second paragraph, the tasks and responsibilities of the board of 2022 - 2023 will be described. Paragraph three describes the tasks and responsibilities of the different committees. The last paragraph contains a description of the additional board activities of the board of 2022 - 2023.

1. Strategic Plan, Foundations and Key Points

In this chapter, the strategic plan of Study Association of the board 2022 - 2023 is central. First, the mission and vision will be explained below. Hereafter, the foundations and key points will be explained, they will serve as a guide for the strategic plan.

1.1 Mission

First, the mission will be quoted in Dutch as it is written in the Bylaws.

De missie van Studievereniging POLIS is in ‘De statuten der vereniging: POLIS’ als volgt omschreven:

“De vereniging heeft ten doel:

1. Het bevorderen van kennis- en informatie-uitwisseling tussen studenten onderling, tussen studenten en wetenschappelijk personeel en tussen studenten en personen die actief en kundig zijn op het gebied van Organisatiewetenschappen; de vereniging tracht dit doel te bereiken door het organiseren van activiteiten op studie- en ontspannings gebied met als uitgangspunt de kennis van de leden ten aanzien van Organisatiewetenschappen te verruimen.
2. Een bijdrage te leveren aan de promotie van de studierichting Organisatiewetenschappen aan de universiteit van Tilburg” (Artikel 4, pagina 1).

This translates into: The mission of Study Association POLIS as explained in ‘The bylaws of association: POLIS’:

“The association’s goal is:

1. Promoting the knowledge and information exchange between students, between students and the academic staff, and between students and people who are active and capable in the area of Organization Studies; the association attempts to achieve this goal by organizing study-related as well as leisure activities that aim to broaden the members’ knowledge with respect to Organization Studies.
2. Contributing to the promotion of the study Organization Studies at Tilburg University.” (Paragraph 4, page 1)

1.2 Vision

The board of 2022 - 2023 formulated an appropriate vision based on the association's mission. The vision is as follows:

“Study Association POLIS is a platform that focuses on the development and enrichment of Organization Studies students on study-, professional-, and socially-oriented practices. The association aims to contribute to the personal development and integration of Organization Studies students by facilitating interaction between all layers of the association. Study Association POLIS seeks to enhance this process by stimulating involvement of Organization Studies students within the association. The association strives to stimulate engagement between Organization Studies students, between Organization Studies students and Organization Studies alumni, between Organization Studies students and the business sector, and between Organization Studies students and Tilburg University. In addition, Study Association POLIS strives to further develop organizational processes on a professional level and to encourage the social responsibility of the association and its members.’ ’

1.3 Foundations and Key Points

The foundations the board of 2022 - 2023 presents are:

- Personal Professional Development of Organization Studies students
- Social Development of Organization Studies students
- Professionalization of the Association

The board of 2022 - 2023 wants to specify key points to the foundations to state what the focus of Study Association POLIS will be for the upcoming year. The foundations, as stated above, and the associating key points of the board of 2022 - 2023 will be specified in the next paragraphs.

1.3.1 Foundation 1: Personal Professional Development

The first foundation the board of 2022 - 2023 intends to build on is Personal Professional Development. By mentioning Personal Professional Development, the board of 2022 - 2023 strives to assist Organization Studies students by enriching their knowledge and capabilities regarding their academic career. Furthermore, the board of 2022 - 2023 strives to prepare Organization Studies students for the transition from the studies to the work field. The board of 2022 - 2023 aims to achieve this by supporting the exploration of prospective educational opportunities for Organization Studies students. The board of 2022 - 2023 divides Personal Professional Development into Educational Support and Career Orientation.

Key Point 1: Educational Support

By mentioning Educational Support, the board of 2022 - 2023 means to support Organization Studies students in their education and to enrich their study-related skills. The board of 2022 - 2023 strives to achieve this by stimulating various manners of studying and by enhancing study-related assistance.

The board of 2022 - 2023 aims to achieve this by:

- Stimulating study differentiation. The board of 2022 - 2023 aims to introduce various manners of studying by providing study strategies during exam periods to Organization Studies students. An example of this could be introducing ‘Returning to Learning’ on the Instagram Stories, where various methods of studying are introduced a month before every exam period.
- Offering Organization Studies students support with their education. The board of 2022 - 2023 aims to achieve this by sharing knowledge about various subjects regarding academic skills. An example of this could be the documentation of a conversation between a member of the board of 2022 - 2023 and lecturers of Tilburg University on how to write an essay.
- Supporting Organization Studies students with completing their master's degree and pre-master. The board of 2022 - 2023 aims to achieve this by providing an interactive event concerning master-related subjects. An example of this could be offering a workshop about the software program ‘R’ with a lecturer from Tilburg University.

Key Point 2: Career Orientation

By mentioning Career Orientation, the board of 2022 - 2023 means to enrich the knowledge of Organization Studies students regarding opportunities within their academic career and the work field of Organization Studies. The board of 2022 - 2023 strives to achieve this by creating possibilities for Organization Studies students to get acquainted with career prospects.

The board of 2022 - 2023 aims to achieve this by:

- Supporting Organization Studies students in exploring their professional abilities. The board of 2022 - 2023 aims to achieve this by facilitating the means to assess the capabilities of Organization Studies students. An example of this could be offering a platform containing multiple personality tests for free to members, like the HPTI personality test.
- Supporting Organization Studies students with preparing for the ambiguity of the work field. The board of 2022-2023 aims to achieve this by providing Organization Studies students with knowledge about career self-management and the dynamic work field. An example of this could be hosting an interactive event where Organization Studies alumni share their experiences concerning self-management and in which subjects regarding adaptability, agility and the higher volatility of the work field are discussed.

1.3.2 Foundation 2: Social Development

The second foundation the board of 2022 - 2023 intends to build on is Social Development. By mentioning Social Development, the board of 2022 - 2023 means to provide Organization Studies students with the opportunity to make personal connections and develop interpersonal skills while fostering inclusivity. Furthermore, the board of 2022 - 2023 seeks to facilitate and encourage participation between Organization Studies students and Study Association POLIS. The board of 2022 - 2023 divides Social Development into Inclusivity, Involvement, and Personal Social Development.

Key Point 1: Inclusivity

By mentioning Inclusivity, the board of 2022 - 2023 means to encourage Organization Studies students to engage with one another. The board of 2022 - 2023 strives to achieve this by enhancing the open atmosphere of the association. The board of 2022 - 2023 aims to focus on the inclusivity of international students, first-year students, and exchange students of Organization Studies.

The board of 2022 - 2023 aims to achieve this by:

- Exploring the needs of international students in order to engage them with the association. The board of 2022 - 2023 aims to achieve this by formalizing the current function of the Internationalization Officer. An example of this could be requiring the Internationalization Officer to write policy proposals to the board of 2022 - 2023 every block, based on information collected during informal conversations between the international Organization Studies students and the Internationalization Officer.
- Stimulating engagement and connectedness between first-year Organization studies students and Study Association POLIS. The board of 2022 - 2023 aims to achieve this by promoting an friendly environment in the association to increase the participation of first-year Organization Studies students. An example of this could be to introduce a new committee, named the 'Freshmen Committee (FreshCom)', which organizes at least two informal activities for first-year Organization Studies students.
- Facilitating engagement between outgoing exchange students and Study Association POLIS through personal contact in order to maintain the connectedness with the association. The board of 2022 - 2023 strives to achieve this by including the outgoing exchange students during and after their exchange. An example of this could be introducing a new format on Instagram named 'Exchange Cam', where the exchange

students share a part of their exchange experience while they are away. Another example is a 'speed dating' event with former exchange students.

Key Point 2: Involvement

By mentioning Involvement, the board of 2022 - 2023 means to encourage participation of Organization studies students within the association. The board of 2022 - 2023 strives to achieve this by encouraging connectedness and cohesion between Organization Studies students.

The board of 2022 - 2023 aims to achieve this by:

- Creating more affiliation with the association. The board of 2022 - 2023 aims to achieve this by offering the opportunity to Organization Studies students to represent Study Association POLIS. An example of this could be to create a merchandise webshop on the website of Study Association POLIS and offering members the opportunity to influence the design of the merchandise.
- Promoting cohesion of Organization Studies students within the association. The board of 2022 - 2023 aims to achieve this by increasing frequent and informal interaction with Organization Studies students. An example of this could be a monthly lunch at the POLIS room, called 'Monthly Monday Meal'.
- Professionalizing the promotion of Study Association POLIS. The board of 2022 - 2023 aims to achieve this by both inducing curiosity of prospective Organization Study students and enhancing the engagement of current Organization Studies students in Study Association POLIS. An example of this could be creating a professional promotion video that contains highlights of Study Association POLIS and what the association stands for.

Key Point 3: Personal Social Development

By mentioning Personal Social Development, the board of 2022 - 2023 means to provide opportunities for Organization Studies students to stimulate personal growth, and the possibility to broaden their social network. The board of 2022 - 2023 strives to achieve this by stimulating the diversification of the network of Organization Studies students.

The board of 2022 - 2023 aims to achieve this by:

- Stimulating cultural enrichment of the social network of Organization Studies students. The board of 2022- 2023 aims to achieve this by introducing different cultural values and visions to Organization Studies students. An example of this could be an activity during the annual study trip together with a foreign association.
- Supporting social consciousness amongst Organization Studies students. The board of 2022 - 2023 strives to achieve this by encouraging Organization Studies students to support social causes. An example of this could be creating a volunteer pool.
- Stimulating personal growth among Organization Studies students. The board of 2022 - 2023 aims to achieve this by encouraging Organization Studies students to gain knowledge regarding self-improvement. An example of this could be creating a page on the website in which the board of 2022 - 2023 highlights self-help opportunities, like recommending podcasts and books. Furthermore, the board of 2022 - 2023 aims to offer self-help books for free to members.

1.3.3 Foundation 3: Professionalization of the Association

The third foundation the board of 2022 - 2023 intends to build on is Professionalization of the Association. By mentioning Professionalization of the Association, the board of 2022 - 2023 means to enhance and develop internal practices of the association. In addition, the board of 2022 - 2023 aims to enhance the professional representation of the association. The board of 2022 - 2023 divides Professionalization of the Association into Process Improvement and Social Responsibility.

Key Point 1: Process Improvement

By mentioning Process Improvement, the board of 2022 - 2023 means to further strengthen internal processes of the association. In addition to this, the board of 2022 - 2023 aims to enhance the format of the formal activities.

The board of 2022 - 2023 aims to achieve this by:

- Supporting the Public Relations and External Affairs Officer of the board of Study Association POLIS in executing this function. The board of 2022 - 2023 aims to achieve this by building on the experiences of previous Public Relations and External Affairs Officers of the board. An example of this could be creating a non-binding advisory committee, solely for the Public Relations and External Affairs Officer of the board. This committee will be named the ‘Public Relations and External Affairs Committee (PREACom)’, consisting of three Public Relations and External Affairs Officers of previous boards.
- Restructuring the format of formal activities. The board of 2022 - 2023 aims to achieve this by enhancing the accessibility of formal activities for Organization Studies students. The board of 2022 - 2023 plans to add an informal component to some formal events. An example of this could be organizing a formal workshop followed by having lunch or dinner.
- Acquiring knowledge about how to expand the reach of Study Association POLIS. The board of 2022 - 2023 aims to achieve this by collecting and analyzing data about the needs of Study Association POLIS outside of its active members. An example of this could be sending out a questionnaire to Organization Studies students who are not active at Study Association POLIS.

Key Point 2: Social Responsibility

By mentioning Social Responsibility, the board of 2022 - 2023 means to encourage social consciousness amongst Organization Studies students. The board of 2022 - 2023 strives to achieve this by making Organization Studies students more aware of different kinds of social involvement. Moreover, the board of 2022 - 2023 aims to broaden the existing practices regarding sustainability.

The board of 2022 - 2023 strives to achieve this by:

- Drawing more attention to sustainable practices. The board 2022 - 2023 strives to achieve this by creating the function of a Sustainability Officer in the association. Examples of tasks of the Sustainability Officer could be maintaining the sustainability column on the website and actively promoting sustainability to committees.
- Accentuating social responsibility of Organization Studies students. The board of 2022 - 2023 strives to achieve this by facilitating a collaboration between Study Association POLIS and an external, social organization. An example of this could be a campaign in collaboration with Serve the City Tilburg.

2. Responsibilities and Tasks of the Board of 2022 - 2023

In order to execute the focus points described above, it is important to lay out the responsibilities and tasks of the board members in a clear manner. In this chapter of the strategic plan, the responsibilities and tasks of the board will be described.

The board of 2022 - 2023 consists of six members with the following positions:

Joy'I Derix	Chairwoman
Joëlla van Noort	Secretary
Myrthe Saman	Treasurer and Vice-Chairwoman
Filipa Junqueira Silva	Public Relations and External Affairs
Sem Bakker	Coordinator 1
Elise Brandwijk	Coordinator 2

2.1 General Responsibilities and Tasks of the Board Members

All the board members of Study Association POLIS will have the following responsibilities and tasks:

- Being open to ideas and suggestions of members and other people involved;
- Being available for performing a POLIS-room service and answering the questions of members and other people involved;
- Management of the POLIS-room and POLIS-archive;
- Drafting the strategic plan of the board year;
- Overseeing the performance of the goals, which are set in the strategic plan;
- Presenting the progress of the focus points of the board and the committees during the General Meeting;
- Composing the committees;
- Being responsible for the committees;
- Being present, as far as possible; during events organized by Study Association POLIS;
- Promoting activities organized by Study Association POLIS;
- Promoting services offered by Study Associations POLIS;
- Clarifying the description of the Study 'Organizing Studies' to external parties;

- Being responsible for the organization of board events (like the opening party, General Meetings and the committee information evening);
- Overseeing the evaluation of the association's events;
- Timely recruitment of candidate board members for the association year 2023 -2024;
- Giving a transfer to the following board;
- Preparing the following board.

2.2 Chairwoman

The tasks of the Chairwoman of Study Association POLIS include:

- Supervising the entire association and the board;
- Being up to date regarding the courses of events of the association;
- Chairing board-, chairmen-, and general meetings;
- Providing agendas for the board-, chairmen-, and general meetings;
- Being the spokesperson for the association;
- Guiding the process of establishing the strategic plan for the coming board year and presenting the strategic plan;
- Living up to the mission, vision, foundations and key points of Study Association POLIS;
- Maintaining contact with Stimulus and other associations of Tilburg University;
- Participating in the TSB-Platform;
- Maintaining contact with the advisory board of Study Association POLIS;
- Organizing and chairing at least two chairmen meetings with the chairman of the committees;
- Maintaining contact with the department of Organization Studies;
- Having responsibility over the 'GMSI Q&A';
- Having responsibility over the 'Exchange Cam';
- Having responsibility over the 'self-help books';
- Being the contact person for the Internationalization Officer;
- Being the contact person for the IDEA Internationalization Workgroup;
- Being part of the board of the POLIS Consultancy Group;
- Coordinating the Exchange Committee;
- Coordinating the Introduction Committee.

2.3 Vice-Chairwoman

The tasks of the Vice-Chairwoman of Study Association POLIS include:

- Replacing the chairwoman when the chairwoman is not able to perform their function;
- Controlling the chairwoman;
- Supporting the chairwoman in actively controlling the compliance with the mission, vision and foundations of Study Association POLIS;
- Taking over the tasks and responsibilities of the chairwoman when this is necessary.

2.4 Secretary

The tasks of the Secretary of Study Association POLIS include:

- Transcribing board meetings and General Meetings. Publishing these transcripts to the members of the association and the members of the board;
- Maintaining the membership database;
- Taking care of and archiving all incoming and outgoing (electronic) mail;
- Informing members via the Newsflash;
- Maintaining contact with the secretaries of the committees;
- Organizing and chairing at least one secretary meeting with secretaries of the committees;
- Enrolling the new board at the Chamber of Commerce;
- Maintaining the contact with studystore;
- Having responsibility over the Posterpool;
- Having responsibility over the camera and taking photos;
- Having responsibility over the WhatsApp Group;
- Updating and maintaining the photos in Flickr;
- Having responsibility over the Facebook page;
- Having responsibility over the merchandise page on the website;
- Being part of the board of the POLIS Consultancy Group;
- Coordinating the Battle Committee;
- Coordinating the Culture Committee;
- Coordinating the Theme Party Committee.

2.5 Treasurer

The tasks of the Treasurer of Study Association POLIS include:

- Keeping the bookings and accounts regarding the Study Association up to date;
- Preparing the budget at the beginning of the association year and to present this budget during the first General Meeting;
- Making an interim evaluation of the prepared budget made at the beginning of the association year;
- Maintaining and controlling the bookkeeping of the treasurers of the different committees;
- Preparing the profit and loss account at the end of the association year and to present this profit and loss account during the General Meeting;
- Maintaining contact with the Financial Control Committee of Study Association POLIS;
- Maintaining contact with the treasurers of the different committees of Study Association POLIS;
- Organizing and chairing at least one treasurer meeting with the treasurers of the committees;
- Managing the cash box of Study Association POLIS. When the box has reached three hundred euros (€300) or more, it needs to be skimmed off;
- Keeping track of the financial supplies;
- Being controlled and advised by the Financial Control Committee for at least once prior to a General Meeting;
- Overwriting all accounts to the present treasurer and chairwoman;
- Having responsibility over the ‘Monthly Monday Meal’;
- Having responsibility over the ‘Returning to Learning’;
- Having responsibility over the ‘POLIS Inside’;
- Maintaining contact with Studievereniging Perikles;
- Coordinating the Food Committee;
- Coordinating the Study Trip Committee.

2.6 Public Relations and External Affairs

The tasks of Public Relations and External Affairs of Study Association POLIS include:

- Recruitment of new sponsors;

- Maintaining and, if desired, improving relationships with existing external relations of Study Association POLIS;
- Coaching of PR-officers of multiple committees;
- Organizing and chairing at least one PR-officer meeting with the PR-officers of the committees;
- Keeping track of the External Affairs Database;
- Maintaining contact with the Public Relations and the External Affairs Committee of Study Association POLIS;
- Having the responsibility of providing further coaching for members of externally oriented committees through a PR workshop;
- Being the contact person for the IDEA Acquisition Workgroup;
- Being the contact person for the trust persons;
- Having responsibility over the Instagram posts;
- Having responsibility over the Instagram Direct messages;
- Having responsibility over the Instagram Stories during events;
- Maintaining the LinkedIn page;
- Maintaining the POLIS website;
- Being part of the board of the POLIS Consultancy Group;
- Coordinating the Master Committee;
- Coordinating the Freshmen Committee.

2.7 Coordinator 1

The tasks of Coordinator 1 of Study Association POLIS include:

- Having responsibility over the GoPro;
- Updating and maintaining the videos in Vimeo;
- Being the contact person for the IDEA Activity Workgroup;
- Having responsibility over the Chief of Drinks;
- Having responsibility over the summaries;
- Having responsibility over the case-oriented workshops;
- Being the contact person for the alumni platform on the website;
- Having responsibility to support the Social Sciences Career Event;
- Having responsibility over the 'Promotion Video';
- Having responsibility over the 'Personality Test Platform' on the website;

- Coordinating the Congress Committee;
- Coordinating the Member Weekend Committee;
- Coordinating the Promotion Committee;
- Coordinating the Sports Committee.

2.8 Coordinator 2

The tasks of Coordinator 2 of Study Association POLIS include:

- Maintaining contact with Café de Boekanier;
- Having responsibility over the ‘Formal Event Calendar’;
- Having responsibility over the cohesion event;
- Having responsibility over the ‘Making your Monday’;
- Having responsibility over the collaboration with Serve the City;
- Having responsibility over the volunteer pool;
- Having responsibility over the sustainability page;
- Being the contact person for the Sustainability Officer;
- Coordinating the Career Committee;
- Coordinating the Community Committee;
- Coordinating the Event Committee;
- Coordinating the Excursion Committee;
- Coordinating the Yearbook Committee.

2.9 Conclusion

In this chapter, the Board of Study Association POLIS is introduced. Subsequently, the general responsibilities and tasks of all board members are laid out. Lastly, the individual tasks of all board members are outlined.

3. Responsibilities and Tasks of Committees

3.1 General Responsibilities

Below are the General Responsibilities of all committees within Study Association POLIS stated:

- All committees attempt to obtain the specific goals while taking the key points as drafted by the board of 2022 - 2023 into account;
- To ensure that there will be no loss of knowledge and to maintain the effectiveness and continuity of the committees, every committee must draft a transfer document in English. The document should contain an introduction about the goal of the committee, a description of the committee functions, the experiences of former committee members and an evaluation of last year's achievements;
- The board of 2022 - 2023 expects of all its committee members to keep an active attitude and execute their given tasks;
- To keep all members of Study Association POLIS up to date of the current state of affairs, committees can be asked to contribute to the Almanac, Newsflash, website and social media. Committees will be informed of this in good time;
- Based on the number of active member applications the board of 2022 - 2023 will decide whether or not some committees will be implemented.

3.2 Specific Responsibilities and Tasks of Committees

The following part will specifically describe the responsibilities, tasks and goals of committees separately.

- **3.2.1 Advisory Board**

The Advisory Board (RvA) has the goal to advise the board at least four times during the academic year 2022 - 2023. During these meetings, the Advisory Board will discuss and give counsel about the strategic plan and state of affairs of the Board 2022 - 2023 of Study Association POLIS. The advice of the Advisory Board can be requested by the board or can be given by the Advisory Board itself.

- **3.2.2 Battle Committee**

The Battle Committee (BaCo) has the goal to actively involve committees in the committee battle. The Battle Committee organizes three themed afternoons where committees can score extra points for the committee battle.

- **3.2.3 Career Committee**

The Career Committee (CareerCom) has the goal to get students in touch with the working field of Organization Studies. The Career Committee will achieve this by organizing two formal events that will cover both fields of study in at least one of the activities.

- **3.2.4 Community Committee**

The Community Committee (CommuniCie) has the goal to do meaningful and necessary work for the society with sustainability as its main focus. The committee will be responsible for three events. One will be an activity focused on sustainability, one will be a fundraising activity, and the other event will be free to be determined by the committee.

- **3.2.5 Congress Committee**

The Congress Committee (CongressCom) will organize a one-day congress in collaboration with the department. The theme of the day will be in line with the field of Organization Studies. The congress will facilitate different ways of knowledge exchange with the focus on an interactive approach.

- **3.2.6 Culture Committee**

The Culture Committee (CultureCom) has the goal to create opportunities for students to learn about cultures. The Culture Committee will achieve this by organizing three events. One will be an event that can cover any aspect of culture. The other event will be in collaboration with the Food Committee. The last event will be free to be determined by the committee.

- **3.2.7 Event Committee**

The Event Committee (EC) has the goal to organize two informal events, one of these events will be the 'Stadhuisstraatcantus', the other event has to be original and will be free to be determined by the committee.

- **3.2.8 Exchange Committee**

The Exchange Committee (ExchangeCom) has the goal to organize an informal activity at the end of the year. The purpose of this committee is to include people within Study Association POLIS who are not able to join a committee from the beginning of the academic year due to their exchange.

- **3.2.9 Excursion Committee**

The Excursion Committee has the goal to organize a two-day excursion. The committee is free to determine the destination. The excursion will consist of two different themed days. The first day will be devoted to career orientation and the second day will be devoted to social development.

- **3.2.10 Financial Control Committee**

The Financial Control Committee (KasCo) has the task of evaluating the treasurer of Study Association POLIS. The KasCo will come together at least one time prior to the General Meeting. The KasCo also presents a report of the control during the General Meeting.

- **3.2.11 Food Committee**

The Food Committee (FoodCie) has the goal to organize three events related to food. The committee is able to collaborate with other committees in order to enrich the events. One of these events will be in collaboration with the Culture Committee. The committee also helps to arrange the Organization Studies Dinner.

- **3.2.12 Freshmen Committee**

The Freshmen Committee (FreshCom) has the goal to organize two informal events for the first-year students of Organization Studies. The goal of this committee is to stimulate the integration of first-year Organization Studies students within Study Association POLIS. Both events will be free to be determined by the committee.

- **3.2.13 Introduction Committee**

The Introduction Committee (Intro) has the goal to organize an introduction weekend for all freshmen of Organization Studies. This three-day activity, in which students get to know each other and the association, will be prepared during the academic year 2022 - 2023. Moreover, this committee has the goal to enthuse students for the introduction weekend and Study Association POLIS.

- **3.2.14 Master Committee**

The Master Committee (MaC) has the goal to connect the almost graduated students with the working field. The committee will consist of pre-master and master students Organization Studies. This committee organizes two events for (pre-)masters of Organization Studies. The Master Committee will organize an Undercover Recruitment Event and a Business dinner to achieve its goal.

- **3.2.15 Member Weekend Committee**

The Member Weekend Committee has the goal to organize an informal weekend for the members of Study Association POLIS.

- **3.2.16 Posterpool**

The Posterpool has the goal to design posters and other promotional materials for Study Association POLIS. It is possible for members to become part of both the Posterpool and a committee.

- **3.2.17 Promotion Committee**

The Promotion Committee (Promo) has the goal to promote both Study Association POLIS as well as Organization Studies. The Promotion Committee is responsible for the coordination of the gadget, a 'bring your friends activity' and a family day.

- **3.2.18 Public Relations and External Affairs Committee**

The Public Relations and External Affairs Committee (PREACom) has the goal to advise and evaluate the Public Relations and External Affairs officer of Study Association POLIS. The PREACom aims to achieve this by sharing their experiences with the current Public Relations and External Affairs officer in the board. The PREACom will come together at least once prior to the General Meeting. The PREACom will also present a report of the control during the General Meeting.

- **3.2.19 Sports Committee**

The Sports Committee (SportsCom) has the goal to organize three sport-related events for members of Study Association POLIS. One of these events will be 'Super Tuesday'.

- **3.2.20 Study Trip Committee**

The Study Trip Committee (STiP) has the goal to organize a study trip abroad for Organization Studies. This trip will contain career-orientated, cultural and recreational events.

The Study Trip Committee is obligated to center the trip around a theme within the field of Organization Studies. The program of the trip should incorporate company visits.

- **3.2.21 Theme Party Committee**

The Theme Party Committee (TiPCie) has the goal to organize relaxing, non-study related activities. The Theme Party Committee is responsible for organizing two themed-parties and a pub crawl.

- **3.2.22 TOP Committee**

The TOP Committee (TOPCom) has the goal to promote Study Association POLIS during the TOP Week. This committee will attempt to achieve this by organizing several events related to the association.

- **3.2.23 Volunteerpool**

The Volunteerpool has the goal to stimulate members of Study Association POLIS to participate in voluntary work. The Volunteerpool will be in collaboration with non-profit organizations with a social cause.

- **3.2.24 Yearbook Committee**

The Yearbook Committee has the goal to publish an Almanac and organize the New Year's Drink. The Almanac will be published at the end of the academic year 2022 - 2023.

3.3 Conclusion

In this paragraph, the general and specific responsibilities and tasks of the different committees within Study Association POLIS are described. In the last paragraph, the board of 2022 - 2023 will explain the additional board activities.

4. Additional board activities

In the previous chapters, the responsibilities and tasks of the board of 2022 - 2023 are discussed. These will be defined further in this chapter.

- **4.1 Active Member Activities**

During the association year, the board of 2022 - 2023 organizes two events to thank the members for their dedication, an Active Member Dinner and Active Member Activity.

- **4.2 Alumni Activity**

The board of 2022 - 2023 will organize an activity with alumni to provide an opportunity for the development of the formal network of the members of Study Association POLIS.

- **4.3 Board Information Session**

The board of 2022 - 2023 will organize a session in which they will explain their experience to prospective new board members.

- **4.4 Career Self-Management Activity**

The board of 2022 – 2023 will organize an informative event regarding career self-management. The goal of this event is to support Organization Studies students in adapting to the ambiguity of the work field.

- **4.5 Case Workshop**

The board of 2022 – 2023 will organize a case oriented workshop concerning a course that is part of the Organization Studies bachelor. The goal of this event is to support Organization Studies students in their studying process.

- **4.6 Committee Information Event**

The board of 2022 - 2023 will organize a committee information evening at the beginning of the academic year. During this event, guests can be informed about the committees of Study Association POLIS and the tasks related to the committees.

- **4.7 Exchange Activity**

The board of 2022 - 2023 will organize an activity to welcome back the Organization Studies students after their exchange. The goal of this event is to offer the opportunity to exchange students for sharing their experiences.

- **4.8 Former Boards Activity**

The board of 2022 - 2023 will organize a Former Boards Activity. The purpose of this activity is to strengthen the ties between former boards and the current board of Study Association POLIS and learn from each other's experiences.

- **4.9 Freshmen Barbecue**

The board of 2022 - 2023 will organize a freshmen barbecue for all first-year Organization Studies students at the beginning of the academic year. The purpose of the barbecue is to increase the involvement of first-year students towards Study Association POLIS.

- **4.10 General Meeting**

At least two times a year, the board of 2022 - 2023 organizes a General Meeting. During this meeting, the (financial) state of affairs of Study Association POLIS is discussed. There will also be looked at the continuing strategic plan that is continuing through the academic year. The General Meeting is accessible for the members of Study Association POLIS. In case of impediment, the member needs to inform the secretary of the board of its impediment. An eventual voting authorization can be given. The main language of the General Meeting will be English.

- **4.11 Global Management of Social Issues Activity**

The board of 2022-2023 will organize a formal information session consisting of topics relating to the track of Global Management of Social Issues. The event will be opened to all Organization Studies students, and has the purpose of connecting students to the track of Global Management of Social Issues, as well as to the professionals operating in the respective workfield.

- **4.12 (Pre-)Master Introduction Activity**

The board of 2022 - 2023 will organize an introduction activity at the beginning of the academic year. The focus of this event will be on (pre-)master students Organization Studies.

- **4.13 Master-Related Workshop**

The board of 2022 - 2023 will facilitate a master-related workshop. The goal of this workshop is to help master and pre-master students complete the last part of their studies.

- **4.14 Opening Activity**

The board of 2022 - 2023 will organize an opening party with an emphasis on the informal

networking aspect. The purpose of this activity is to facilitate a more complete social network within the association as a whole and open the association year in a festive way, while introducing the sponsoring pub, Café de Boekanier, to the new members of Study Association POLIS.

- **4.15 OS-Dinner**

Once a year, the board organizes the OS-Dinner for members of Study Association POLIS and lecturers of Organization Studies, in collaboration with the Food Committee and the Department of Organization Studies. During this event, students and lecturers can communicate in an informal way.

- **4.16 Panel Sessions**

The board of 2022 - 2023 will organize four panel sessions for the members. The purpose of these sessions is to give members the opportunity to reflect on relevant topics regarding the association.

- **4.17 SPSS Workshop**

The board of 2022 - 2023 will facilitate an SPSS workshop. The goal of this workshop is to help the students work with this program.

4.16 Conclusion

In this final paragraph, all the additional board activities are defined as far as possible. Hereby, the board of 2022 - 2023 closes the strategic plan. A summary of this strategic plan will be presented by the chairwoman of the board of 2022 - 2023 to the members during the General Meeting, where the board transfer will take place.